

## **TWELVE STEPS TO RECORD RECOVERY**

12. Please don't "share" our records by offering opposing counsel a free copy. It is our week product.
11. Please don't rustle papers, jingle change or carry on a conversation while up at the bench and on the record.
10. Remember: we are only "off the record" or "on the record" when the Judge says so.
9. When using an interpreter, please allow the interpreter to give the answer in English before beginning the next question.
8. Always be specific when referring to money - millions, thousands, dollars and cents.
7. When conducting voir dire, please identify your venire person, preferably by number.
6. Please don't turn your back on the Court reporter... we read lips.
5. When reading from a document, please be aware of the speed at which you are reading.
4. When offering exhibits or making objections to them, please wait for the Court's ruling before moving on.
3. Please be specific when giving descriptions or making a gesture.
2. Always prepare and Exhibit List for the Court Reporter.
1. Only one person should speak at a time - and if that one person is the Judge, no one else will be recorded [see Attachment].

You may think the court reporter is just fussing at you, but here's what it looks like to the appellate court when you talk on top of one another.

Q. So, how many times have you been married?

A. Oh - -

THE DEFENSE: Objection, Your honor,  
irrelevant and - -

THE STATE: It is very relevant. It goes  
to show - -

THE DEFENSE: - - immaterial. And in  
addition - -

A. This marriage makes it my - -

THE STATE: - - this goes to show the  
course of conduct by - -

THE DEFENSE: in addition to that, the  
prejudicial value - -